



APPLICATION TO RENT RESIDENTIAL PREMISES

APPLICANT ONE: _____
APPLICANT TWO: _____
APPLICANT THREE: _____

DETAILS OF THE PROPERTY:

APPLICANT ONE

Name: _____ Date of birth ____/____/____
Phone Home: _____ Phone Work: _____
Phone Mobile: _____ Email address: _____
Current address: _____
Proof of identification cited e.g. drivers licence, passport or birth certificate

PREVIOUS RENTAL HISTORY

Address: _____
Rent paid \$ _____ per week/fortnight/month
Rent paid to: _____ (agent or owner's name and address) Phone number: _____
Rented from ____/____/____ to ____/____/____
Reasons for leaving: _____

EMPLOYMENT DETAILS (If self-employed less than one year, give previous employer)

Occupation: _____ Employer: _____
Employer's address: _____
Employed from ____/____/____ to ____/____/____
Contact Name: _____ Phone: _____

Net income \$ _____ per week/fortnight/month;
Net weekly income from other sources \$ _____ per week/fortnight/month

PERSONAL REFERENCES

1) Name: _____ Relationship to applicant: _____
Contact Phone: _____
Address: _____

2) Name: _____ Relationship to applicant: _____
Contact Phone: _____
Address: _____

NEXT OF KIN

Name: _____ How related: _____
Phone Home: _____ Phone Work: _____ Phone Mobile: _____
Address: _____

EMERGENCY CONTACT

Name: _____ How related: _____
Phone Home: _____ Phone Work: _____ Phone Mobile: _____
Address: _____

APPLICANT TWO

Name: _____ Date of birth ____/____/____
Phone Home: _____ Phone Work: _____
Phone Mobile: _____ Email address: _____
Current address: _____
Proof of identification cited e.g. drivers licence, passport or birth certificate

PREVIOUS RENTAL HISTORY

Address: _____
Rent paid \$ _____ per week/fortnight/month
Rent paid to: _____ (agent or owner's name and address) Phone number: _____
Rented from ____/____/____ to ____/____/____
Reasons for leaving: _____

EMPLOYMENT DETAILS (If self-employed less than one year, give previous employer)

Occupation: _____ Employer: _____

Employer's address: _____

Employed from ____/____/____ to ____/____/____

Contact Name: _____ Phone: _____

Net income \$_____per week/fortnight/month;

Net weekly income from other sources \$_____per week/fortnight/month

PERSONAL REFERENCES

1) Name: _____ Relationship to applicant: _____

Contact Phone: _____

Address: _____

2) Name: _____ Relationship to applicant: _____

Contact Phone: _____

Address: _____

NEXT OF KIN

Name: _____ How related: _____

Phone Home: _____ Phone Work: _____

Phone Mobile: _____

Address: _____

EMERGENCY CONTACT

Name: _____ How related: _____

Phone Home: _____ Phone Work: _____

Phone Mobile: _____

Address: _____

APPLICANT THREE

Name: _____ Date of birth ____/____/____

Phone Home: _____ Phone Work: _____

Phone Mobile: _____ Email address: _____

Current address: _____

Proof of identification cited e.g. drivers licence, passport or birth certificate

PREVIOUS RENTAL HISTORY

Address: _____

Rent paid \$_____per week/fortnight/month

Rent paid to: _____(agent or owner's name and address) Phone number: _____

Rented from ____/____/____ to ____/____/____

Reasons for leaving: _____

EMPLOYMENT DETAILS (If self-employed less than one year, give previous employer)

Occupation: _____ Employer: _____

Employer's address: _____

Employed from ____/____/____ to ____/____/____

Contact Name: _____ Phone: _____

Net income \$_____per week/fortnight/month;

Net weekly income from other sources \$_____per week/fortnight/month

PERSONAL REFERENCES

1) Name: _____ Relationship to applicant: _____

Contact Phone: _____

Address: _____

2) Name: _____ Relationship to applicant: _____

Contact Phone: _____

Address: _____

NEXT OF KIN

Name: _____ How related: _____

Phone Home: _____ Phone Work: _____

Phone Mobile: _____

Address: _____

EMERGENCY CONTACT

Name: _____ How related: _____ Phone Mobile: _____
Phone Home: _____ Phone Work: _____
Address: _____

GENERAL INFORMATION

I am / We are over 18 years of age, not bankrupt and declare that the above information is true and correct.

I/We have inspected the property at _____ and am/are satisfied

that they are in good and tenable state of repair.

I / We wish to take a tenancy of the premises for a period of: ____ months from ____ / ____ / ____ to ____ / ____ / ____ at a rental of \$ _____ per week / per fortnight / per calendar month (delete whichever is not applicable)

Do you intend applying for a Department of Housing (formerly Homeswest) Bond? No Yes

If Yes, which branch: _____

I/ We agree to pay Security bond	\$		
Pet Bond (if applicable)	\$		
Initial rent paid to		/	/
Rent paid to		/	/
TOTAL	\$		
Less Option Fee*	\$		
BALANCE DUE ON ACCEPTANCE	\$		
<i>(Cash or Bank Cheque Only)</i>			

I/ We enclose our *Option Fee of \$ _____

It is agreed that the acceptance of this application is subject to approval by the owner/agent.

*I/ WE FURTHER UNDERSTAND THAT THE WITHDRAWAL BY APPLICANT(S) AFTER AN OFFER IS MADE BY THE OWNER FOR THE TENANCY MAY RESULT IN THE FORFEITURE OF THE OPTION FEE. If this application does result in a tenancy agreement being entered into, the Option Fee will be credited towards the first rent payment.

APPLICANT ONE'S SIGNATURE:	Date: _____ / _____
APPLICANT TWO'S SIGNATURE:	Date: _____ / _____
APPLICANT THREE'S SIGNATURE:	Date: _____ / _____
ACCEPTANCE BY OWNER OR AGENT FOR OWNER:	Date: _____ / _____

Option Fee Payment Details: Cash / EFT
Cyber Real Estate Trust A/c for EFT
Bank: NAB
BSB: 086 138
A/C#: 1380 39872
EFT Reference: "Your Name-Property Address"

Email Application to: cyber@cyberrealestate.com.au

Information for Property Owners and Applicants

The Application Form

This application form is designed to help the owner choose who will rent the nominated premises. This form is not, nor does it form any part of a tenancy agreement. The rights and obligations of the tenant and owner (including the owner's agent) are governed by the *Residential Tenancies Act 1987* (WA).

The owner or agent will require some background information on the applicant, for example, rental history and information on how the rent will be paid. While the applicant is not compelled to answer all questions on the form, the application may not be approved if there is not enough information provided.

Option Fee

A sum of money paid by the applicant to show that their rental application is genuine may be required (an option fee). If the owner/agent decides not to offer the applicant the tenancy, they must return the fee in full. If the applicant takes up the tenancy the owner/agent can either return the option fee in full or credit it towards the first rent payment. The applicant may apply to the Magistrates Court for the return of any option fee owed to them by the owner. Where the applicant decides not to rent the property after being offered the tenancy the option fee may not be returned.

Privacy

The information provided on this application form may be subject to the National Privacy Principles established by the *Privacy Act 1988* (Cth). More information on the National Privacy Principles may be found on the website of the Office of the Privacy Commissioner <http://www.privacy.gov.au>

Purpose of Collection

Information the prospective tenant provides in this application or collected from other sources is necessary for the owner/agent to verify the applicant's identity, to process and evaluate the application, to manage the tenancy and to conduct the agent's business. If the application form is unsuccessful this form will be destroyed.

Disclosure

Personal information collected about the applicant in this application and during the course of the tenancy if the application is successful may only be disclosed for the purpose for which it was collected to other parties including to the landlord, referees, other agents, and prospective buyers of the premises. Information will also be disclosed if required by the law or with the consent of the applicant. The details of next of kin will be used in emergencies only.

Access to Information

If the applicant would like to access the personal information they can do so by contacting the owner or agent. The applicant can also correct this information if it is inaccurate, incomplete or out of date.

Equality

Please note that all applicants must be considered in accordance with the *Equal Opportunity Act 1984* (WA). There must be no discrimination based on: sex; marital status; pregnancy; gender history, parental; or carer status; sexual orientation; race; religious or political conviction; disabilities; mental health; age or discrimination by personal association with someone else who may be treated unfairly on the basis of any of the above.

Further Information

For further information for tenants and owners please refer to:

<http://www.commerce.wa.gov.au/tenancy>. You may also contact the Department of Commerce Consumer Protection Division by telephone on 1300 30 40 54 or by visiting one of our offices.

Identity Checkpoints:

Before your application can be considered, each applicant must achieve a minimum of 100 checkpoints. If unattested copies are sent with the application we will need to sight the original should your application be accepted.

Driver's License (with photo) :70 points;

Driver's license (without photo): 40 points

Photo ID: 30 points,

Passport: 50 points,

Birth Certificate:40 points,

Written Reference previous landlord / agent):20 points,

Car Rego Papers;Current Elect, gas or bank statement, medicare card, personal healthcare card: all 10 points each